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**MINUTES OF THE SOUTHERN OHIO  
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

**REGULAR MEETING**

**November 26, 2013**

The Southern Ohio Educational Service Center Governing Board met on Tuesday, November 26, 2013 at 6:30 p.m. at Southern Ohio Educational Service Center, Wilmington for its regular monthly meeting. Members present were Mr. Clawson, Mr. Hill, Mr. Lane, Mr. Lewis, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt along with Treasurer Roy Alleyn Unversaw Jr. and Superintendent Tony Long. Guest in attendance was Martha Gausman.

**REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3100)**

It was moved by Mr. Lane and seconded by Mr. Luck to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

**MINUTE APPROVAL (Resolution #3101)**

It was moved by Mr. Peck and seconded by Mr. Hill that the October 22, 2013 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

Mr. Lewis arrived at 6:34 p.m.

Mr. West arrived at 6:36 p.m.

**PUBLIC PARTICIPATION**

Doug Merkle, Benefits Administrator at Southwestern Ohio EPC spoke to the board.

Jaiden Williams, Wilmington High School "I Speak for Youth" speech contest winner recited her speech for the board.

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REVIEW AND DISCUSSION OF TREASURER'S EVALUATION

Board members returned the treasurer evaluations to board president to be compiled. The board president and treasurer will meet to review and discuss.

RESOLUTION IN APPRECIATION OF SOESC GOVERNING BOARD MEMBER, JOHN LEWIS  
(Resolution #3102) [See Minute Page # 0564]

It was moved by Mr. Lane and seconded by Mr. Clawson to approve the resolution in appreciation of John Lewis from the Southern Ohio Educational Service Center Governing Board effective December 31, 2013.

Eight board members approved the motion with an abstention from Mr. Lewis. President of the board, Mr. Mount, declared the motion carried.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the November 13<sup>th</sup>, 2013 Great Oaks ITCD Board Meeting. The following bullets are highlights from his report.

- Among Junior students, 38.3% entered Great Oaks needing to take one or more parts of the OGT this fall.
- On December 11<sup>th</sup>, 2013, Great Oaks will be celebrating its 40<sup>th</sup> year since all four campuses were dedicated.

LEGISLATIVE LIAISON REPORT

Mr. Peck referred to the Ohio School Boards Association publication, *The Link*, Volume 23 issue 11 to update the board on Ohio's legislative matters. The following bullets are highlights from his report:

- HB 237 (Repeal the Common Core) – OSBA, BASA, and OASBO do not support this legislation.
- HB 264 (Diabetes Legislation)
  - The bill requires school employees and bus drivers to be trained in the recognition and treatment of diabetes-related emergencies.
  - The American Diabetes Association is pushing the legislation nationwide.
  - The Ohio Association of School Nurses cited several concerns over the guidelines, plans, training, and procedures required by the bill.

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FINANCIAL REPORTS

Mr. Unversaw reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3103)

It was moved by Mr. Luck and seconded by Mr. Wilt that the paid bills for October 2013 be approved as presented, for a total of \$743,793.82.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3104)

Upon the recommendation of Treasurer Unversaw, it was moved by Mr. Peck and seconded by Mr. Lewis to approve the following appropriation modifications and amendments as presented [see left pocket "Permanent Appropriations"].

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

APPROVAL OF TRANSFER OF FUNDS (Resolution #3105)

Upon the recommendation of Treasurer Unversaw, it was moved by Mr. Wilt and seconded by Mr. West to approve the following transfers:

<b>Transfer From:</b>	<b>Transfer To:</b>	<b>Amount</b>
Greenfield C/CO Fund 001-9040	General Fund 001-0000	\$117,381.17
Hillsboro C/CO Fund 001-9041	General Fund 001-0000	\$ 38,362.11
Washington CH C/CO Fund 001-9042	General Fund 001-0000	\$ 18,849.66

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<b>Transfer From:</b>	<b>Transfer To:</b>	<b>Amount</b>
Media Center Fund 014-9138	General Fund 001-0000	\$ 35,218.04
Gifted General Fund 001-9001	Termination Benefits 001-9050	\$ 23,800.00
Alternative School Fund 014-9197	Termination Benefits 001-9050	\$ 11,600.00

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

*Notes:*

- *Beginning FY 2014, we are accounting all city/county transactions through the general fund (001-0000).*
- *Media Center program terminated in FY 2014 - moved remaining funds to the general fund (001-0000).*
- *Severance set aside in the termination benefits fund for both the gifted and alternative school funds.*

**APPROVAL OF INVESTMENTS (Resolution #3106)**

It was moved by Mr. Luck and seconded by Mr. Lane to approve the following investments as transacted by the treasurer:

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity</u> <u>Date</u>	<u>Rate</u>	<u>Amount</u>
10/29/2013	General	Wilmington Savings Bank	10/29/2014	0.60%	\$ 120,000.00
10/28/2013	General	Discover Bank	5/8/2018	1.150%	\$ 48,177.00
10/29/2013	Waddell	Wilmington Savings Bank	10/29/2014	0.60%	\$ 120,000.00
10/28/2013	Waddell	BMW Bank	4/11/2016	0.90%	\$ 99,646.00

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<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
10/31/2013	Waddell	State Bank of India	7/29/2016	1.15%	\$ 23,897.00
10/31/2013	Waddell	GE Capital	5/25/2018	1.95%	\$ 99,770.00
11/18/2013	General	Sallie Mae Bank Salt Lake City	11/6/2018	2.10%	\$ 99,550.00
11/18/2013	General	Bank Baroda New York	11/23/2018	2.05%	\$ 55,876.00
11/18/2013	General	FirstBank P R Santurce	6/21/2017	1.05%	\$ 49,146.00
11/18/2013	General	Goldman Sachs Bank	12/12/2017	1.20%	\$ 24,676.00

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

*Notes: We are working on laddering the portfolio over five years.*

**TREASURER DISCUSSION ITEMS**

Board members returned the Treasurer Evaluation Instruments to Board President, Dennis Mount. He will compile the results and meet with the Treasurer to review and discuss. The results will be shared with the board at the December board meeting.

**BUSINESS OF THE SUPERINTENDENT: ESC (Resolution #3107)**

**Employment of Personnel**

Upon the recommendation of Superintendent Long, it was moved by Mr. Lewis and seconded by Mr. Hill to approve the following Certified Contract, pursuant to section O.R.C. 3319.08 of the Ohio Revised Code. All personnel are subject to assignment by the superintendent and all contracts are contingent upon continuation of existing local, state, and/or federal funding; proper licensure; Ohio Bureau of Criminal Background Investigation Check; Federal Bureau of Investigation Background Check (when required).

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**O.R.C. 3319.08 ~ SUBSTITUTE CERTIFICATED CONTRACT**

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Schedule/Step Degree</u>	<u>Amount</u>
Diana Mason	Substitute Speech Language Pathologist	2013-2014 SY	n/a	\$350.00 per diem

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

**APPROVAL OF OUT OF STATE TRAVEL (Resolution #3108)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Wilt and seconded by Mr. Peck to approve out of state travel for **Kimberly Douglas** to accompany her gifted (TAG) students on a field trip to Colonial Williamsburg, Jamestown Settlement and Monticello, VA on May 2-5, 2014.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

**APPROVAL OF OUT OF STATE TRAVEL (Resolution #3109)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Hill and seconded by Mr. West to approve out of state travel for **Mark Thomas** to attend the Florida Educational Technology Conference on January 28-31, 2014 at no cost to the SOESC Governing Board.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

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**APPROVAL OF PROVIDER CONTRACT(S) (Resolution #3110)**

Upon the recommendation of Superintendent Long, it was moved by Mr. Clawson and seconded by Mr. West to approve the following provider contract(s) as listed:

**PROVIDER CONTRACT(S)**

<b><u>Name</u></b>	<b><u>Service</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
Adams County/Ohio Valley	Primary Contract	FY14	\$157,240.41
East Clinton	Substitute Teacher Services	1/1/14-6/30/14	\$107.25 per sub per day \$204.75 per long-term sub per day \$35.00 setup fee per each new sub
Hillsboro City School District	Lease Agreement	11/26/13-11/26/18	----

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

*Note: Hillsboro lease agreement - we are trading services for the lease.*

**HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3111)**

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Council, it was moved by Mr. Luck and seconded by Mr. Wilt to approve the following:

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**Personnel Contract Amendment**

**O.R.C. 3319.08 ~ CERTIFIED CONTRACT**

<u>Name</u>	<u>Tentative Position</u>	<u>Effective Date</u>	<u>Current Contract</u>	<u>Revised Contract</u>
Amy West	Occupational Therapist	11/20/13	OT/9 B \$21,273.00 78 days	OT/9 B \$23,727.00 87 days

**Acceptance of Donations**

Shellie Pitzer from Hillsboro, Ohio donated the following item:

- Rifton Stander

Jim Brand from Winchester, Ohio has donated the following item:

- Large wheelchair

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

**SUPERINTENDENT INFORMATION/DISCUSSION ITEMS**

Superintendent Long shared the following with the board:

1. Treasurer evaluation forms were turned in to Mr. Mount at the board meeting. Superintendent evaluation forms were mailed out in the board packets.
2. November election results were shared.
3. On December 5<sup>th</sup>, there will be an ESC/OSBA Leadership training for school board members.
4. The SOESC Four County Board Meeting will be held at Southern State Community College in Hillsboro. Dr. Jim Mahoney has been contacted about being our guest speaker. Mr. Long also suggested moving the March meeting to the third Tuesday (March 18<sup>th</sup>) due to three schools being on spring break the week of March 24<sup>th</sup>.



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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS (Cont)

5. Information was shared regarding OSBA Capital Conference.
6. Thank you's from employees for the one-time lump sum payment were shared.
7. Governing Board Members were invited to the SOESC/Region 14 Christmas luncheon on December 20<sup>th</sup> at Snow Hill Country Club.
8. Details regarding the Straight A grant fund were discussed.
9. The December board meeting will be held at the home of Dennis and Colleen Mount, 2714 Anderson Road, Lynchburg, OH.

ADJOURNMENT (Resolution #3112)

It was moved by Mr. Luck to adjourn to meet again in regular session on December 17 at **6:00 p.m.** at the home of Dennis and Colleen Mount, 2714 Anderson Road, Lynchburg, OH 45142.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

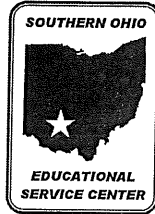
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Board President

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Treasurer

**Southern Ohio Educational Service Center  
Governing Board**



**Resolution**

**November 26, 2013**

**In Recognition of John Lewis**

**Whereas**, John Lewis was elected to the Southern Ohio Educational Service Center Governing Board on November 8, 2011, and

**Whereas**, he has provided leadership, and loyal and dedicated service to the Southern Ohio Educational Service Center, and

**Whereas**, he has served as a valued board member who has given thoughtful consideration in regard to what is in the best interest of the children, and

**Whereas**, John Lewis did not seek re-election in November 2013 after **two years** of service to the Southern Ohio Educational Service Center Governing Board,

**Therefore**, be it resolved that the Southern Ohio Educational Service Center Governing Board and all employees would like to express their sincere appreciation to you and wish you the best as you serve on the Adams County/Ohio Valley Local School District Board of Education.

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Dennis Mount, President

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Jim Luck, Board Member

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Roy Hill, Vice President

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Richard Peck, Board Member

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Jim Clawson, Board Member

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Roger West, Board Member

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Rod Lane, Board Member

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Corky Wilt, Board Member

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Tony Long, Superintendent

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Alleyn Unversaw, Treasurer